

BERWICK ST JOHN PARISH COUNCIL

**You are hereby summoned to a meeting of Berwick St John Parish Council
to be held via Zoom on Tuesday 2nd March 2021 at 7.30 pm**

Meeting ID: 720 9156 6980

Code: 240848

Prior to the start of the meeting there will be a short period of time set aside for questions or statements from members of the public on any matter concerning the village.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

To receive a brief report from Wiltshire Cllr Mrs Jose Green.

AGENDA

1055. Apologies for absence and to consider whether to approve the reasons given.

Please note that without a reason for absence an apology cannot be accepted.
Local Government Act 1972 s85(1).

Failure to attend a meeting for a period of 6 consecutive months will result in a member ceasing to be a member of that authority unless the failure to attend was approved by the authority before the expiry of that period.

1056. To approve the Minutes of the Meeting held on 4th January 2021

Local Government Act 1972 sch 12 para 41(1)

1057. Interests.

- (i)** Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this Agenda that do not appear in the Cllr's register of interests.
- (ii)** In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

1058. To exclude members of the Public and Press. To resolve to exclude, if required, for matters that need to be discussed in confidence.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

1059. Update of actions form the Minutes dated 9th November 2020.

1. (1036.1) Sign for overflow carpark at Village Hall, Cllr. Meade
2. (1013.2) Emergency Plan. **Cllr. Hall** to consult with Louise Hall. Report.
3. (1036.3) Telephone kiosk in Water St. **Clerk**
4. (1036.4) Shed at Hall **Cllrs. Bell and Meade**
5. (1037) Parking at Village Hall. Matter not discussed as yet as there has been no Village Hall committee meeting. To await meeting.
6. (1039) Play Area special catches for gates to Play Area **Cllr. Sparkes**

1060. Flooding within the parish.

1. To receive an update on the drains and gullies within the parish.
2. To decide how to draw up a new drainage map for the parish.
3. To note date of next Flood Working Group meeting, if available. To confirm attendance

1061. Play Area.

1. Grass cutting. To confirm arrangements for the 2021 season.
2. To note any issues or concerns.

1062. Highways.

1. Councillors to report any issues in using the revised MyWilts app on smartphones.
2. To receive an update on:
 - white lines at the junction of Luke Street / Top Road.
 - illegible sign for bend going out of village towards Alvediston.
 - missing sign junction of Top and Bottom roads.
 - posts for the guard rail on bottom road (east of the junction with Top road)
3. To note any matters that need reporting to Highways.
4. To note reports of overgrown vegetation.
 - Hedge opposite Ferne
5. To note any items to be placed on the Parish Steward list.
6. Rights of Way. To note any issues relating to rights of way within the parish.
 - Missing sign, bridleway from Top Road.
 - Stile at entrance to footpath across Ferne Park, adjacent to gate to Garden House.
7. To note any items that need to be reported to Highways.

1063. Speed Indicator Device.

To receive an update on position and purchase.

1064. Planning.

To respond to Wiltshire Council on any planning applications relating to the parish.

1065. Planning applications received after the publication of this agenda.

To respond.

1066. To note any applications for tree work.

1067. To note any applications for tree work received after the publication of this agenda.

1068. To note the current status on planning decisions from Wiltshire Council.

1069. Breaches of deemed planning consent.

To receive information relating to any breaches of planning within the parish. This may be work carried out without appropriate planning consent or not in accordance with planning consent.

1070. To receive an update on the following;

1. Berwick St John Parish Council website.
2. Covid-19
3. Berwick St John village website

Finance.

1071. Year ending 31st March 2021

1. To note the balance of the accounts.

Opening balance

Total receipts

Total payments

Closing balance

This includes ring fenced sums totalling £809.61, leaving an available balance of £16,227.11

The ringfenced sum consists of £500 from the sale of the football goals and £309.61 for printer and website training (transparency grant).

2. To note payments made since last meeting.
3. Payment for the flagpole. To receive an update.
4. To authorise payments due
 - Upgrade to Zoom access for Chairman-longer meeting time: £143.88 for one year.
5. Registration with Parish Online-an update.

1072. Recruitment of new Parish Clerk.

1. To receive an update on recruitment.
2. To receive an update on handover from the previous Clerk.
3. To consider the appointment of a temporary Clerk.

1073. To consider the possibility of a village 'celebration' after Lockdown is lifted.

1074. To discuss the elections due in May 2021.

1075. To agree what should be submitted to the Bulletin.

1076. Clerk's report including correspondence.

SWAAB meetings.
CATGmeeting.
Census 2021.

1077. To note items for agenda of the next meeting.
To be sent to the Clerk and Chairman by 21st April 2021.

1078. To fix the date for the next meeting.